|  |  |  |
| --- | --- | --- |
| WEATHER CLIMATE WATER | **World Meteorological Organization**  **WORLD METEOROLOGICAL CONGRESS**  **Nineteenth Session** 22 May to 2 June 2023, Geneva | **Cg-19/Doc. 6.2(2)** |
| Submitted by: Chair of the Plenary  31.V.2023  **APPROVED** |

**AGENDA ITEM 6: GENERAL, LEGAL, POLICY, REGULATORY, FINANCIAL AND ADMINISTRATIVE MATTERS**

**AGENDA ITEM 6.2: Policy matters**

## TENTATIVE PROGRAMME OF CONSTITUENT BODY SESSIONS FOR THE NINETEENTH FINANCIAL PERIOD



# DRAFT RESOLUTION

## Draft Resolution 6.2(2)/1 (Cg-19)

## Tentative programme of constituent body sessions for the nineteenth financial period

THE WORLD METEOROLOGICAL CONGRESS,

**Recalling:**

(1) [Regulations 138](https://library.wmo.int/doc_num.php?explnum_id=11187#page=79) and [146](https://library.wmo.int/doc_num.php?explnum_id=11187#page=82) of the General Regulations of the [*Basic documents No. 1*](https://library.wmo.int/index.php?lvl=notice_display&id=14206#.ZDVxkXZBw2w) (WMO-No 15),

(2) [Resolution 6 (Cg-18)](https://library.wmo.int/doc_num.php?explnum_id=9827#page=37) - WMO Regional Associations- during which the eighteenth session of the World Meteorological Congress (Cg-18) decided that the regional associations should meet as often as necessary, in line with the WMO Congressional meeting and planning cycles,

(3) [Resolution 9/1 (Cg-19)](https://meetings.wmo.int/Cg-19/_layouts/15/WopiFrame.aspx?sourcedoc=%7b3E8B44BC-34CA-4A95-8E25-6ED4996AC212%7d&file=Cg-19-d09-DATE-AND-PLACE-OF-THE-NEXT-CONGRESS-draft1_en.docx&action=default) - Date and place of next sessions of Congress,

**Having considered** [Annex 2](https://library.wmo.int/doc_num.php?explnum_id=9827#page=52) to Resolution 7 (Cg-18) (Establishment of WMO Technical Commissions for the eighteenth Financial Period) related to the timelines for constituent body sessions during a financial period,

**Having further considered** [Resolution 8 (Cg-Ext (2021))](https://library.wmo.int/doc_num.php?explnum_id=11113#page=201) – Comprehensive review of the WMO regional concept and approaches – where it was decided to pursue enhanced working modalities for the organization of the regional associations’ business with a view to enhancing efficiency and effectiveness by adopting a phased approach for the organization of the regional association sessions, as appropriate and as allowed by resources, by having more regionally focused agendas,

**Takes note** that the Commission for Weather, Climate, Water and Related Environmental Services and Applications (SERCOM) will convene its third regular session in March 2024 and that the Commission for Observation, Infrastructure and Information Systems (INFCOM) will convene its third regular session in April 2024;

**Adopts** the tentative programme of constituent body sessions for the nineteenth financial period (2024–2027), as outlined in [Annex 1](#_Annex_1_to) to this draft resolution;

**Invites** Members to consider hosting sessions of constituent bodes during the nineteenth financial period (2024–2027) and to adhere to the [General Regulation 17](https://library.wmo.int/doc_num.php?explnum_id=11187#page=47) and [Annex I](https://library.wmo.int/doc_num.php?explnum_id=11187#page=88) to the General Regulations (*Basic Document No. 1* (WMO-No. 15)), including standard WMO host country Agreement as given in [Annex 2](#_Annex_2_to) to this draft resolution;

**Requests** the presidents of regional associations to further examine and update the tentative programmes in consultation with their management groups, fully taking into account their regional needs and efficiency; *[Japan]*

**Requests** the Executive Council to oversee the planning and allocation of resources for the organization of these sessions according to the principles outlined in document [Cg-19/ INF. 4.5(2b)](https://meetings.wmo.int/Cg-19/_layouts/15/WopiFrame.aspx?sourcedoc=%7b1A0635AD-273C-4B37-B88A-72CAC6A78E68%7d&file=Cg-19-INF04-5(2b)-FACE-TO-FACE-AND-VIRTUAL-SESSIONS_en.docx&action=default) – Principles for the organization of face-to-face and virtual sessions.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_

[Annexes:](#_Annex_to_draft_3) 2

## Annex 1 to draft Resolution 6.2(2)/1 (Cg-19)

## TENTATIVE PROGRAMME OF CONSTITUENT BODY SESSIONS FOR THE NINETEENTH FINANCIAL PERIOD (2024–2027)

### 2024

Seventy-eighth session of the Executive Council (EC-78)

Third session of the Commission for Observation, Infrastructure and Information Systems (INFCOM-3)

Third session of the Commission for Weather, Climate, Water and Related Environmental Services and Application (SERCOM-3)

Nineteenth session of the Regional Association I (Africa) (RA I-19) Phase I

Nineteenth session of the Regional Association IV (North America, Central America, Caribbean) (RA IV-19) Phase I

Nineteenth session of the Regional Association VI (Europe) (RA VI-19) Phase I

Eighteenth session of the Regional Association II (Asia) (RA II-18) Phase I

Nineteenth session of the Regional Association III (South America) (RA III-19) Phase I

### 2025

Extraordinary session of the World Meteorological Congress (Cg-Ext.(2025))

Seventy-ninth session of the Executive Council (EC-79)

Nineteenth session of the Regional Association IV (North America, Central America, Caribbean) (RA IV-19) Phase II

Nineteenth session of the Regional Association VI (Europe) (RA VI-19) Phase II

Eighteenth session of the Regional Association II (Asia) (RA II-18) Phase II

Nineteenth session of the Regional Association V (South-West Pacific) (RA V-19) Phase I

### 2026

Eightieth session of the Executive Council (EC-80)

Fourth session of the Commission for Observation, Infrastructure and Information Systems (INFCOM-4)

Fourth session of the Commission for Weather, Climate, Water and Related Environmental Services and Application (SERCOM-4)

Nineteenth session of the Regional Association V (South-West Pacific) (RA V-19) Phase II

Nineteenth session of the Regional Association III (South America) (RA III-19) Phase II

### 2027

Twentieth session of the World Meteorological Congress (Cg-20)

Eighty-first session of the Executive Council (EC-81)

Nineteenth session of the Regional Association I (Africa) (RA I-19) Phase II

|  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
|  | JAN. | FEB. | MAR. | APR. | MAY | JUNE | JULY | AUG. | SEPT. | OCT. | NOV. | DEC. |
| 2024 |  | RA I-19 Phase I | SERCOM-3 | RA IV-19 Phase I  INFCOM-3 | RA VI-19 Phase I | EC-78 Geneva |  |  | RA II-18 Phase I |  | RA III-19 Phase I |  |
| 2025 |  | RA IV-19 Phase II |  | RA VI-19 Phase II | RA II-18 Phase II | Cg‑Ext.(2025) Geneva  EC-79 Geneva |  |  | RA V-19 Phase I |  |  |  |
| 2026 |  |  | SERCOM-4 | INFCOM-4 |  | EC-80 Geneva |  |  | RA V-19 Phase II |  | RA III-19 Phase II |  |
| 2027 |  | RA I-19 Phase II |  |  |  | Cg-20  Geneva  EC-81 Geneva |  |  |  |  |  |  |

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

## Annex 2 to draft Resolution 6.2(2)/1 (Cg-19)

## STANDARD HOST COUNTRY AGREEMENT

|  |  |
| --- | --- |
| [insert logo of Member State here] |  |
|  |  |

**HOST COUNTRY AGREEMENT**

**between**

**[insert name of Government of Member State here]**

**and**

**the**

**World Meteorological Organization**

**[insert year here]**

WHEREAS [insert name of Government of Member State here], hereinafter referred to as the “Government”, has invited the World Meteorological Organization, hereinafter referred to as “WMO”, to hold [insert session, name and location of the constituent body meeting here

*For example:  
the sixteenth session of WMO Regional Association V (South-West Pacific) in Jakarta*], hereinafter referred to as the “session”.

NOW THEREFORE, WMO and the Government hereby agree as follows:

**Article I**

*Date and Place of the Session*

The session shall be held at the [insert location, country and dates here

*For example:  
Agency for Meteorology, Climatology and Geophysics of the Republic of Indonesia (BMKG), in Jakarta, from 2 to 8 May 2014*].

**Article II**

*Legal Status*

In accordance with Article 27 (b) of the Convention of the World Meteorological Organization and Regulation 17 of the General Regulations of the World Meteorological Organization, the Government shall grant to WMO, the representative of Members, the officials of WMO and other participants in the session, the privileges, immunities and facilities provided for in the Convention on the Privileges and Immunities of the Specialized Agencies, to which the Government acceded in respect of WMO on [insert date here], as well as in the provisions set forth in the following articles. Nothing contained in this Agreement shall be deemed a waiver of any of the privileges or immunities enjoyed by WMO including the participants mentioned under Article III.

**Article III**

*Participation at the Session*

1. In accordance with the Convention of the World Meteorological Organization, General Regulations of the World Meteorological Organization and relevant resolutions and decisions of the constituent bodies of WMO, the session shall be open to the participation of:

(a) Duly accredited representatives or observers of:

(i) All WMO Members;

(ii) Non-Member States and Territories invited in accordance with Regulation 19 of the General Regulations of the World Meteorological Organization;

(iii) Palestine, in accordance with Resolution 39 of the Seventh World Meteorological Congress;

(iv) Intergovernmental and non-governmental international organizations concerned by virtue of standing invitations or upon invitation approved by the president of the constituent body concerned;

(b) Members of the WMO Secretariat designated by the Secretary-General of WMO to serve the session, as well as experts or other persons performing a mission for WMO in connection with the session.

2. Prior to the commencement of the session, WMO shall provide the Government with a list containing the names of all persons referred to in paragraph 1 above. Thereafter, it shall inform the Government as soon as possible of any changes to the list of participants to the session.

3. All persons referred to in paragraph 1 shall enjoy immunity from legal process in respect of words spoken or written and any act performed by them in connection with their participation in the session. Throughout the duration of their participation in the session, including the time required by travel on the territory of [insert country here], they shall not be subject to any measure or arrest or expulsion for conduct in the exercise of their function or mission.

4. All persons referred to in the paragraph 1 shall have the right of entry into and exit from [insert country here], and no impediment shall be imposed on their transit to and from the conference area. They shall be granted facilities for speedy travel. Visas and entry permits, where required, shall be granted free of charge and as speedily as possible for their effective participation throughout the duration of the meeting, provided the application for the visa is made sufficiently in advance. Arrangements shall also be made to ensure that visas for the duration of the session are delivered at their arrival in the country to participants who were unable to obtain them prior to their departure. Exit permits, where required, shall be granted free of charge and as speedily as possible, and in any case not later than three (3) days before the date of departure. The Government and WMO agree that visa arrangements shall be made for the diplomatic and service visa. If there is no Embassy or Consulate-General of the [insert name of Government of Member State here] in the participant’s country, the participants shall be able to apply for Visa on Arrival (VoA) by sending prior information, such as the invitation letter from WMO, a letter of visa request and copies of their passport to the [insert name of partner institution here], with a copy to the WMO Secretariat, not later than one (1) month prior to the session.

5. All persons referred to in the paragraph 1 shall have the right to take out of [insert country here], at the time of their departure, without any restriction, any unexpended portions of the funds they brought into [insert country here] in the connection with the session, and to reconvert any such funds at the current exchange rate.

6. In the event of an international crisis during the session, the Government shall give all persons referred to in paragraph 1 repatriation facilities comparable to those granted to diplomatic agents.

**Article IV**

*Premises, Equipment, Utilities and Supplies*

1. The Government shall arrange for the provision, at its expense, of appropriate premises, including conference rooms for formal and informal meetings, office space, working areas and other facilities, as well as the equipment and supplies required for the effective functioning of the session as specified in Annex I to this Agreement. The premises, equipment and supplies shall remain at the disposal of WMO twenty-four (24) hours a day, including two (2) days prior to the session.

2. The main conference room shall be equipped with [insert number here] booths for simultaneous interpretation in up to six (6) WMO languages (Arabic, Chinese, English, French, Russian, Spanish) and shall have facilities for the sound recording of two (2) channels (English and the original). The main conference room shall be equipped with a free wireless access-to-internet system for a sustained and uninterrupted use by all participants, in order to guarantee the smooth and effective running of a paperless session. The main conference room shall also be equipped with a videoconference and web-streaming equipment, so as to facilitate remote participation, when necessary.

3. The Government shall, at its expense, rent, furnish, equip and maintain in good repair all these premises and facilities in a manner adequate for the effective conduct of the session.

4. The Government shall assume responsibility for the provision of telecommunication facilities required for the effective functioning of the session, and shall meet the costs of all communications made by WMO for the purpose of the session as authorized by or on behalf of the representative of the Secretary-General at the session.

**Article V**

*Medical Facilities*

1. Medical facilities adequate for first aid in emergencies shall be available within the conference area.

2. For serious emergencies, the Government shall ensure immediate transportation and admission to a hospital.

**Article VI**

*Transport*

1. At the request of WMO, the Government shall make arrangements for the provision of transport between the [insert name of airport here], the principal hotels and the conference area for the WMO President, Secretary-General and the president of the session, upon their arrival and departure.

2. The Government shall ensure that the conference premises are located in an area that is easily accessible by public transportation.

**Article VII**

*Security*

1. Nothing in this Agreement shall affect the right of the Government to apply any appropriate safeguard in the interests of the security of the WMO session. If any such safeguard is considered necessary, the Government shall immediately contact WMO to determine jointly any appropriate measure to protect the interests of WMO.

2. WMO shall co-operate with the appropriate Government authorities to prevent any prejudice, as a result of any activity of the WMO session, to the security of WMO.

**Article VIII**

*Local Personnel*

1. The Government shall appoint a liaison officer, from the national Meteorological Service, who shall be responsible, in consultation with WMO, for making and carrying out the administrative and personnel arrangements for the session as required under this Agreement.

2. The Government shall provide an adequate number of local staff necessary for the proper functioning of the session. The exact requirements in this respect shall be established by the WMO in consultation with the Government and shall be specified in Annex I**.**

3. The personnel provided by the Government under the present article shall enjoy immunity from legal process in respect of words spoken or written, and any act performed by them for WMO in connection with the session.

**Article IX**

*Customs and Financial Facilities*

1. The Government shall allow the temporary importation, tax-free and duty-free, of all WMO equipment, supplies and publications, and shall waive import duties and taxes on supplies necessary for the session. It shall issue without delay any necessary import and export permits for this purpose. WMO agrees to take out of [insert country here] these equipment, supplies and publications at the end of the session.

2. WMO may transfer funds to [insert name of Government of Member State here] for the purpose of the session, in the quantities required to cover its expenses and, at the end of the session, transfer out of [insert country here] any balance of funds not utilized in the course of the session.

**Article X**

*Inviolability and Protection of the Session*

1. The conference premises specified in Article IV, paragraph 1, above, shall be deemed to constitute premises of WMO and access thereto shall be subject to the authority of WMO. The premises shall be inviolable for the duration of the session, including the preparatory stage and the winding-up.

2. The appropriate authorities of the Government shall exercise due diligence to ensure that the tranquillity of the session and its participants is not disturbed by any person attempting unauthorized entry or creating disturbances in the immediate vicinity of the premises; if so requested by the representative of the Secretary-General at the session, they shall assist in the preservation of law and order in the premises.

**Article XI**

*Financial Arrangements*

1. Whilst the Government is free to enter into any type of public-private partnership in order to finance the organization of the session, it shall remain the sole entity responsible for signing and honouring this Agreement towards WMO. In addition to the actual expenditures it shall pay for the organization of the session in its country, the Government shall also cover any additional costs that might result from the fact that the session is being held in [insert country here] rather than at the WMO Headquarters in Geneva or in the WMO Regional Office in [insert location of regional office here]. For this purpose, a comparison of the cost of the session held in Geneva or in the WMO Regional Office as opposed to [insert country here] is provided in Annex II to this Agreement. The Government agrees to bear such additional costs, provisionally estimated at [insert amount and currency in words here] ([insert amount and currency in figures here]) according to the breakdown in Annex II.

2. After the session, WMO shall provide the Government with a detailed statement of accounts showing the actual costs incurred by WMO, in Swiss francs, using the United Nations official rate of exchange at the time the payments are made. If the actual costs are higher than the estimated costs for holding the sessions in Geneva, as expected from the budget estimate (Annex II), the Government shall remit such difference to WMO within one (1) month of the receipt of the detailed accounts; if it is lower, WMO shall refund the difference to the Government within one (1) month of the establishment of the detailed accounts, or shall dispose of it as instructed by the Government. The Government is responsible for meeting the difference in cost between holding the session in Geneva and holding the session in [insert country here].

3. The final accounts shall be subject to audit as provided in the WMO Financial Regulations and Rules, and the final adjustment of accounts shall be subject to any observations which may arise from the audit carried out by the External Auditor of WMO, whose determination shall be accepted as final by both WMO and the Government.

**Article XII**

*Audit and Investigation*

1. Access to records: [insert name of Government of Member State here] shall grant WMO access to all the records related to the organization of the session for audit purposes, if and when requested. Any denial of access/information by the Government constitutes a breach that may result in immediate termination of this Agreement. The records of the session shall be maintained for a period of seven (7) years.

2. Investigation of fraud: The Government shall immediately report to WMO any allegation of fraud related to the holding of the session. Both WMO and the Government shall offer full cooperation to any investigation carried out by the internal and external audit bodies of both partners, or by local authorities.

**Article XIII**

*Liability*

1. The Government shall be responsible for dealing with any action, claim or other demand against WMO or its officials and arising out of:

(a) Injury to persons or damage to or loss of property in the premises referred to in Article IV that are provided by or are under control of the Government;

(b) Injury to the persons or damage to or loss of property caused by, or incurred in, using the transport services referred to in Article VI that are provided by or are under the control of the Government;

(c) The employment for the session of the personnel provided by the Government under Article VIII.

2. The Government shall indemnify and hold harmless WMO and its officials in respect of such action, claim or other demand, except where such damage, loss or injury is caused by the negligence or wilful misconduct of WMO and its personnel.

**Article XIV**

*Settlement of Disputes*

1. Any dispute between WMO and the Government concerning the interpretation or application of this Agreement that is not settled by negotiations or other agreed mode of settlement shall be referred, at the request of either Party, for final decision to a tribunal of three (3) arbitrators, one to be appointed by the Secretary-General of WMO, one to be appointed by the Government and the third, who shall be the Chair, to be chosen by the first two; if either Party fails to appoint an arbitrator within sixty (60) days of the appointment by the other Party, or if these two arbitrators should fail to agree on the third arbitrator within sixty (60) days of their appointment, the President of the International Court of Justice may make any necessary appointments at the request of either Party. Arbitration shall take place in accordance with Arbitration Rules of the United Nations Commission on International Trade Law (UNCITRAL), as in force on the date of signature of this Agreement. The decisions of the arbitral tribunal shall be based on general principles of natural justice (*ex aequo et bono*).

2. The Parties agree to accept the tribunal’s decision as final and binding.

**Article XV**

*Final Provisions*

1. This Agreement may be modified by written agreement between WMO and the Government.

2. This Agreement shall enter into force immediately upon signature by the Parties and shall remain in force for the duration of the session and for such a period thereafter as is necessary for all matters relating to any of its provisions to be settled.

**DONE** in duplicate at [insert location here] on [insert date here], in the [insert language/s here] language. [*if applicable:* The English and French texts are to be considered as being equally authentic. In the case of any divergence of interpretation, the English text shall prevail.]

|  |  |
| --- | --- |
| For the  [insert name of Government  of Member State here]  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | For the  World Meteorological Organization  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| [insert full name of Government’s official signatory here]  [insert title of Government’s official signatory here] | [insert full name of Secretary-General here]  Secretary-General |

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_